Bonton Holidays Pvt. Ltd.

User Guidelines – Bonton Agent Website

Version 1.1

Developed By,
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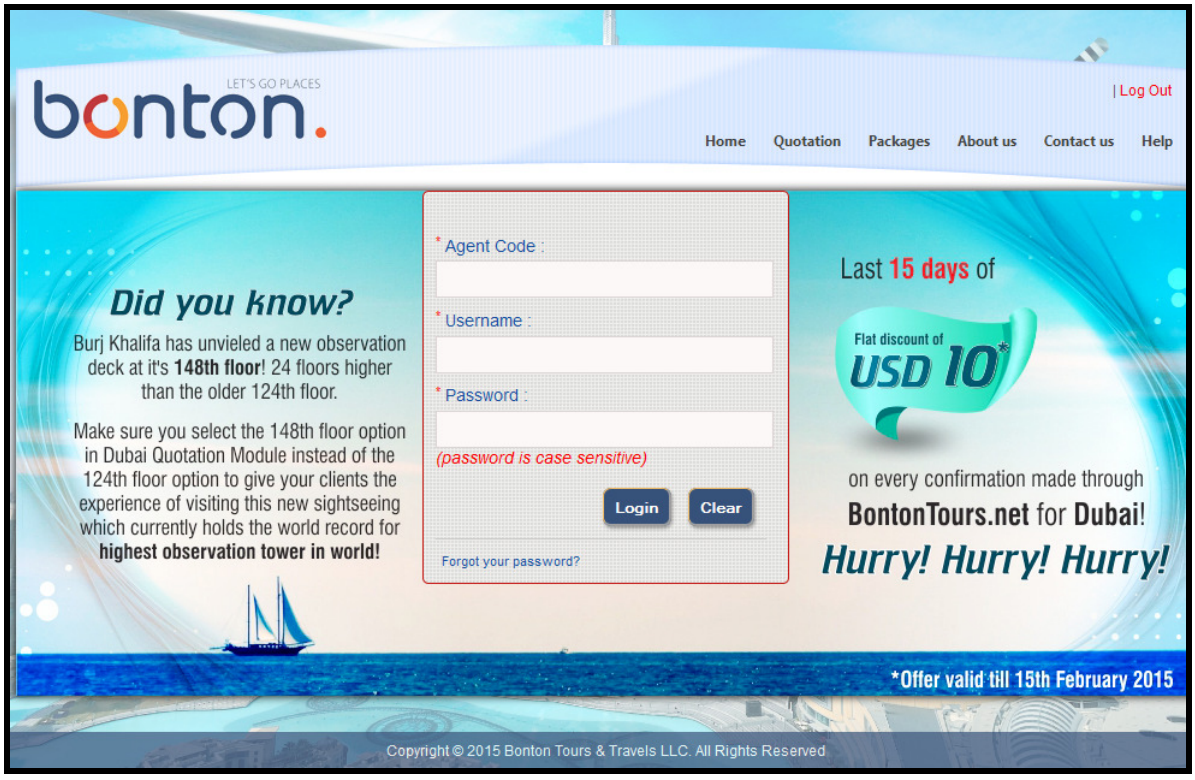
Bonton Holidays Pvt. Ltd.
Created On: 5th Feb 2015

Feature List with Wire Frame

The Quotation module is required to simplify the process of Quotation generation. For that refer the following steps.

Click 1: After starting the Browser (IE or Chrome), use the following URL **www.bontontours.net** to access the "**Bonton Agent**" website. You would come across the page as shown below –


bonton.
LET'S GO PLACES
| Log Out
Home
Quotation
Packages
About us
Contact us
Help
Did you know?
Burj Khalifa has unvieled a new observation deck at it's 148th floor! 24 floors higher than the older 124th floor.
Make sure you select the 148th floor option in Dubai Quotation Module instead of the 124th floor option to give your clients the experience of visiting this new sightseeing which currently holds the world record for highest observation tower in world!
* Agent Code :
* Username :
* Password :
(password is case sensitive)
Login
Clear
Forgot your password?
Last 15 days of
Flat discount of
USD 10*
on every confirmation made through
BontonTours.net for Dubai!
Hurry! Hurry! Hurry!
*Offer valid till 15th February 2015
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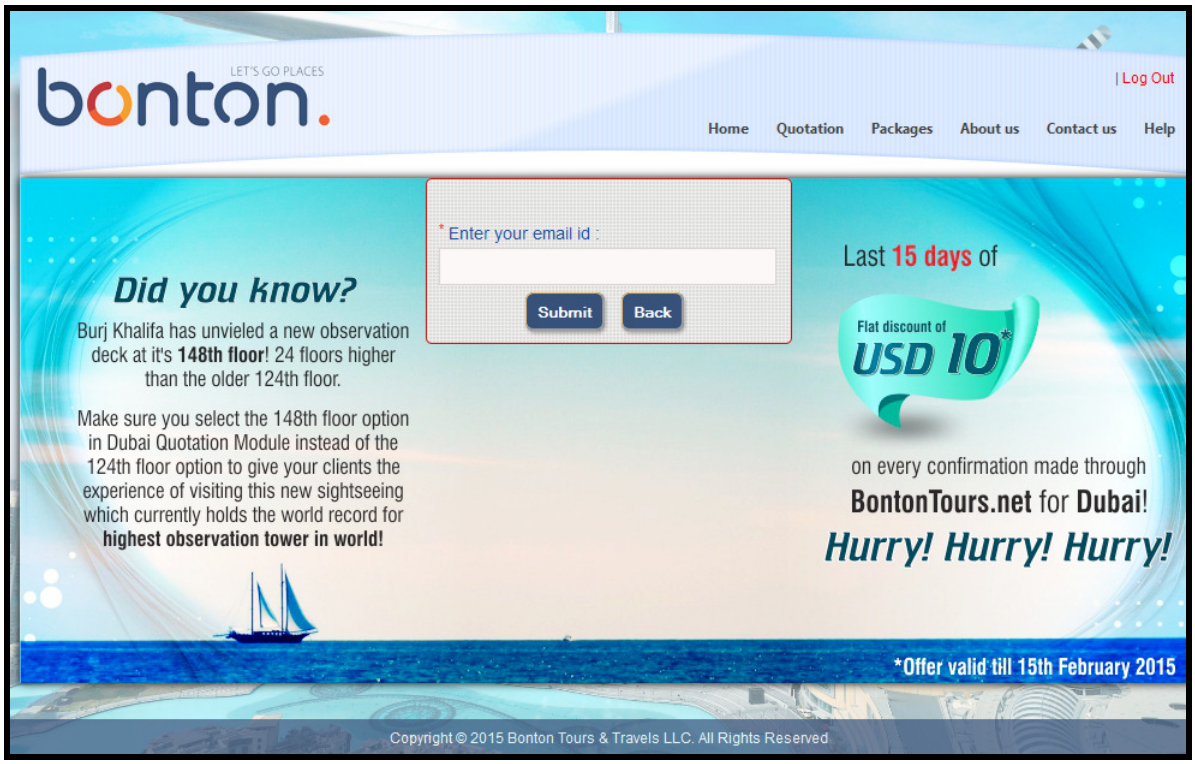
The login page includes the following fields, **Agent Code, User Name** and **Password** which are provided by the IT department.

After entering the login details, click on the "**Login**" button to log in to the System else click on the "**Clear**" button to clear the login form.

Forgot your password?

After clicking on the "**Forgot your password?**" link, you would come across the following page.

Once you enter your registered email id and click on the "**Submit**" button, a mail will be sent to your registered email id with the password details. After clicking on the "**Back**" button, page will be redirected to the Login page.


LET'S GO PLACES
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Enter your email id :
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Flat discount of
USD 10*
on every confirmation made through
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Hurry! Hurry! Hurry!
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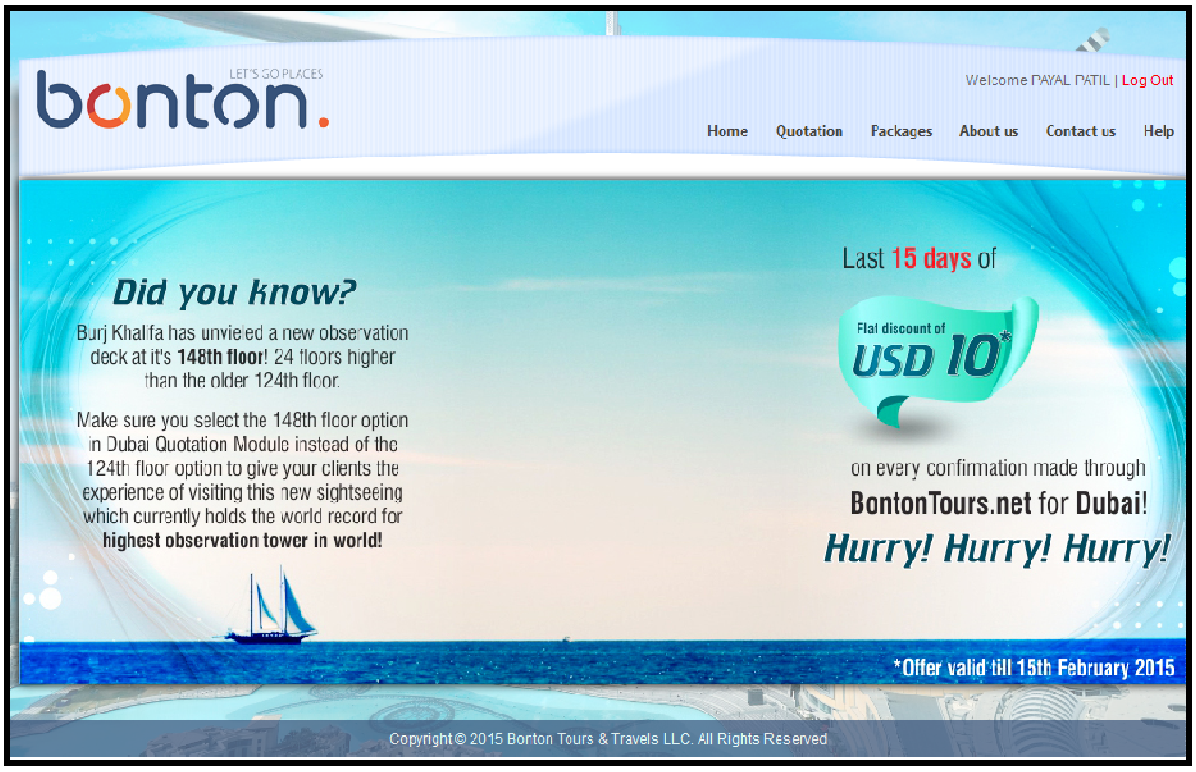
Click 2: After successfully logging into the System, you would come across the Home page as shown below.

On the top right, the menu is available which contains the following links.

- Home
- Quotation: To generate or modified a Quotation click on this link
- Packages
- About US: This page contains the Company Profile
- Contact Us: This page contains the Bonton Group Company details
- Help: Website User Manual


bonton.
LET'S GO PLACES
Welcome PAYAL PATIL | Log Out
Home
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Flat discount of
USD 10*
on every confirmation made through
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Hurry! Hurry! Hurry!
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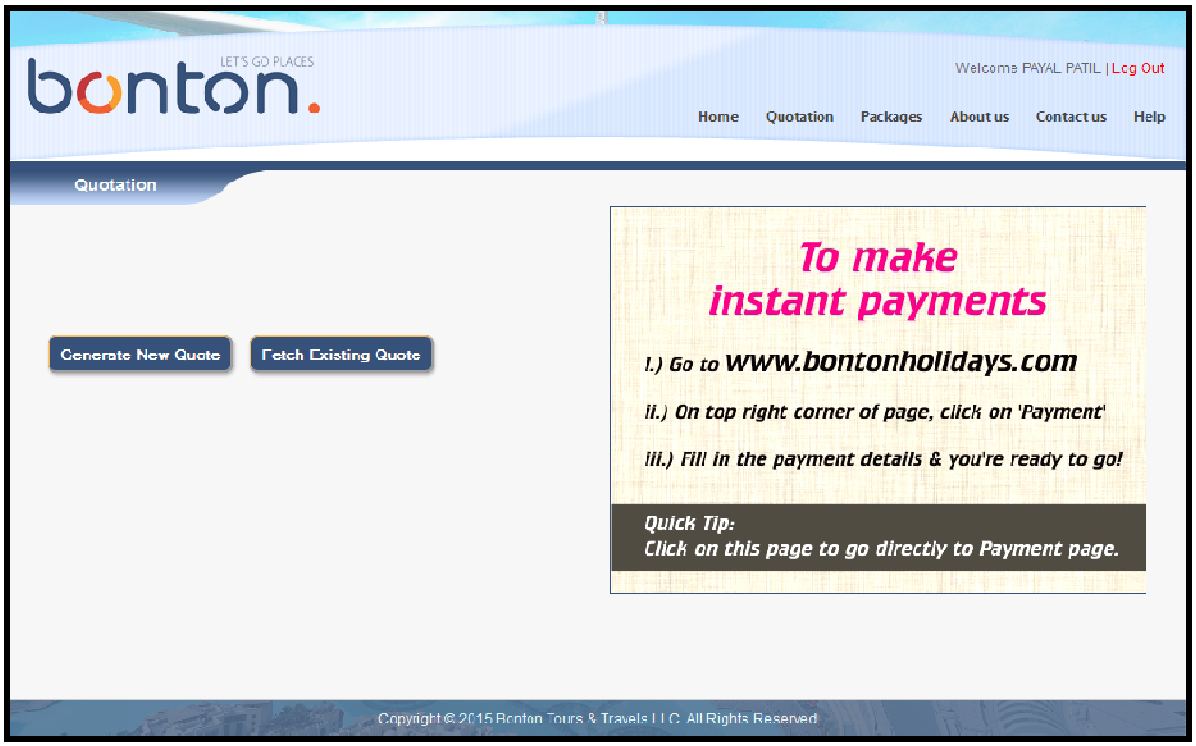
After clicking on the "**Quotation"** link, you will see the following screen which displays 2 buttons. To generate the new quotation, click on the "**Generate New Quote**" button. If you want to fetch the previously generated Quotation then click on the "**Fetch Existing Quotation**" button.


bonton.
LET'S GO PLACES
Welcome PAYAL PATIL | Log Out
Home
Quotation
Packages
About us
Contact us
Help
Quotation
Generate New Quote
Fetch Existing Quote
To make instant payments
I.) Go to www.bontonholidays.com
II.) On top right corner of page, click on 'Payment'
III.) Fill in the payment details & you're ready to go!
Quick Tip:
Click on this page to go directly to Payment page.
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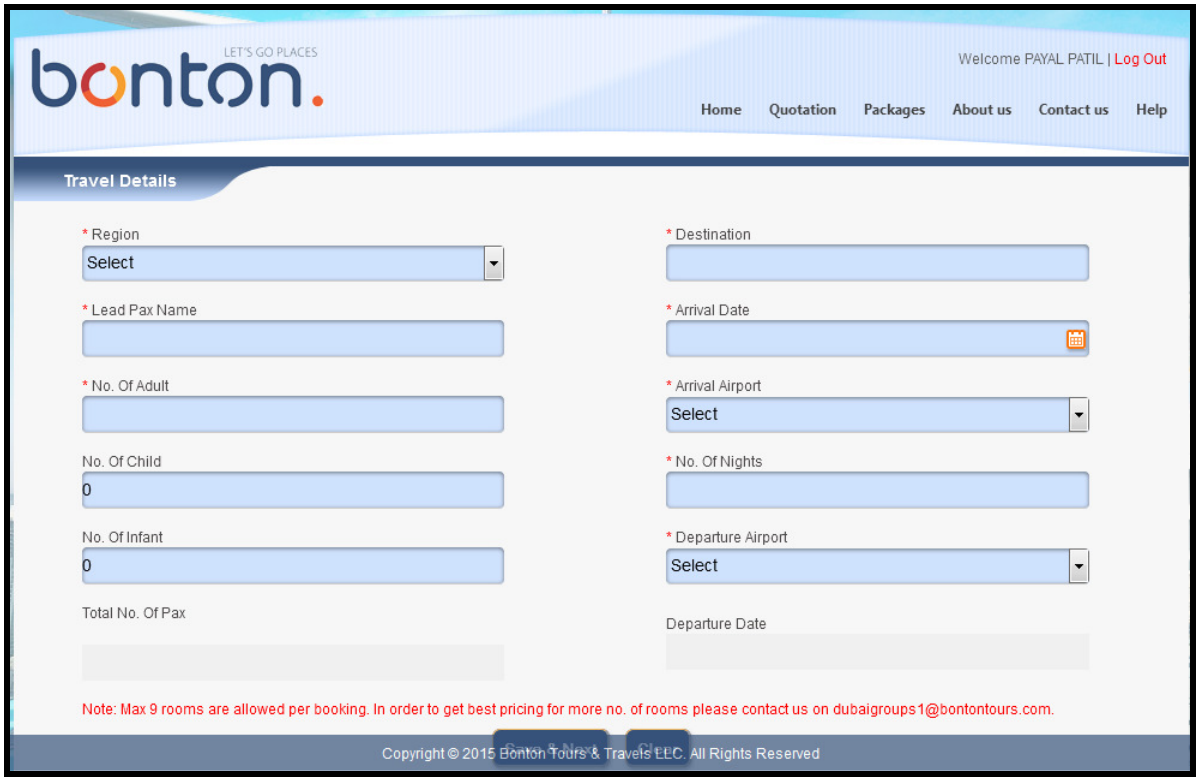
Click 3: To generate the new Quotation click on the "**Generate New Quote**" button and you would come across the "**Travel Details**" page as shown below.



Travel Detail includes the following fields,

Field Name	Description
*Region	Select Region from the drop down list
*Destination	Select Destination from the drop down list
*Lead Pax Name	The name of the Lead Pax for whom the quote is being generated
*No. Of Adult	The number of Adults travelling
*No. Of Child	The number of Children travelling
*No. Of Infant	The number of Infants travelling
Total No. Of Pax	Will be an auto calculated field displaying the sum of No. of Adult and No. of Ch and No. of Infant(Maximum no of pax should be 10 (Adult + Child) allowed)

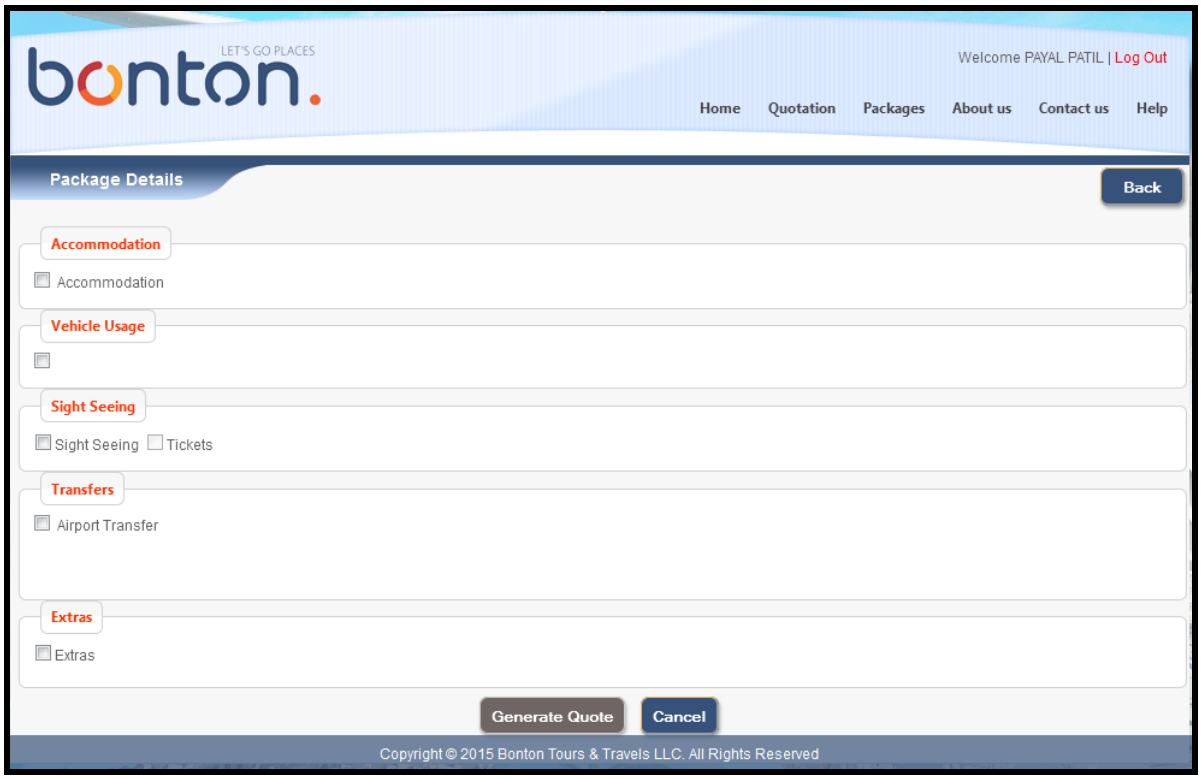
*Arrival Date	The date of arrival to the UAE
*Arrival Airport	Which city in the UAE are they arriving
*No. Of Nights	The total number of nights that they wish to stay in the UAE
*Departure Airport	From which city will they be departing the UAE
Departure Date	Will be auto calculated by adding the no. of nights to the Arrival date

Once data input is complete, clicking the "**Save + Next**" button will not only save the record but also take you to the next screen i.e. **Package Details**.

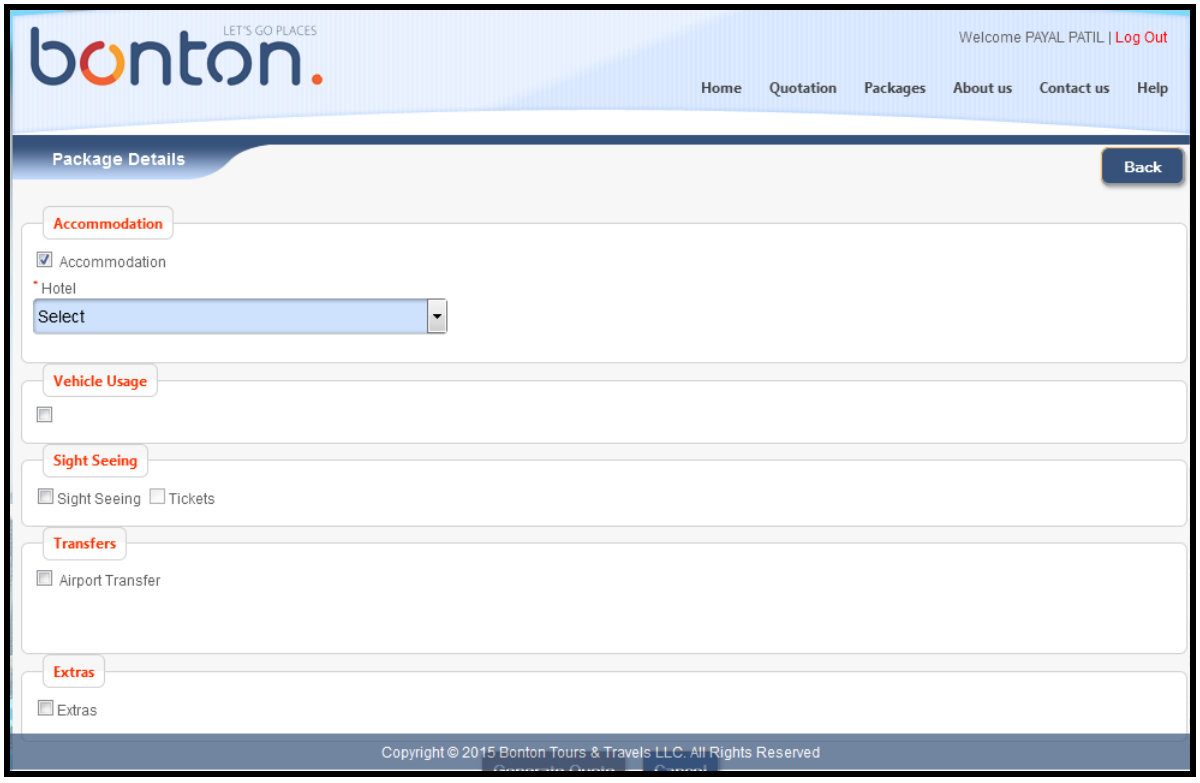
Clicking the "**Clear**" button will clear out all the data entered and display empty fields.

Click 4: Package Details: This is the 2nd page of the Quotation form as shown in the screen displayed below. This screen captures details about the package that is wished to be booked and is as follows:

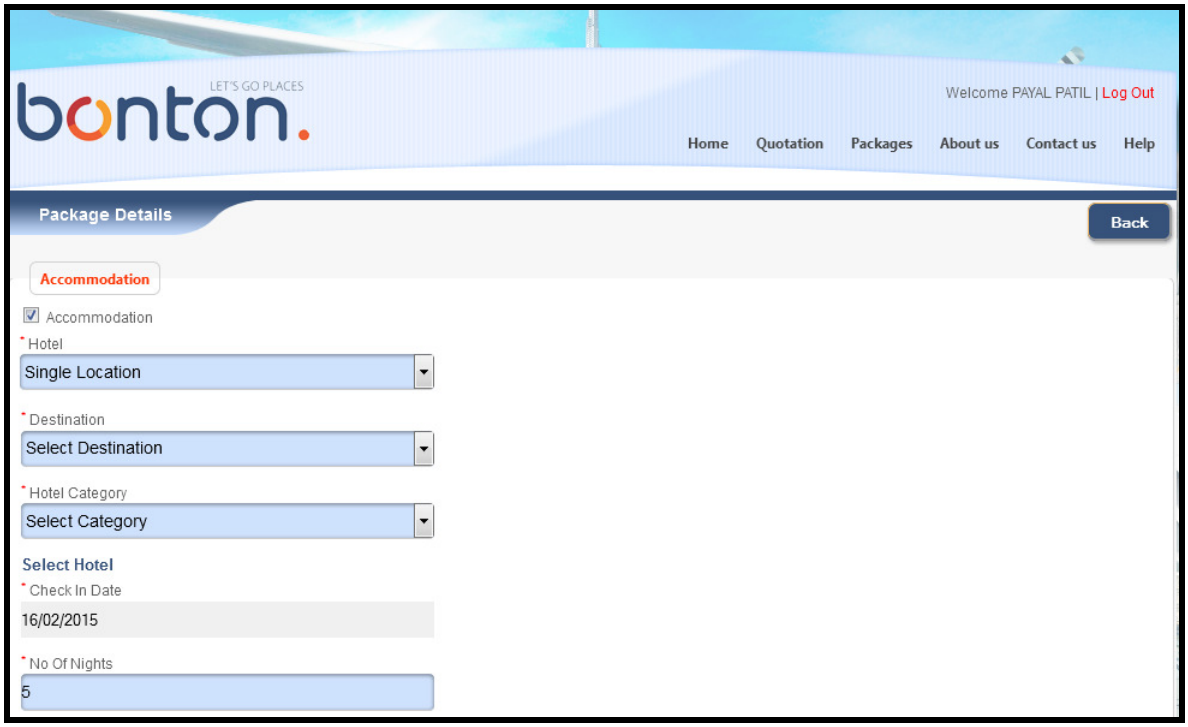
- Accommodation
- Vehicle Usage
- Sight Seeing & Tickets
- Transfers
- Extras



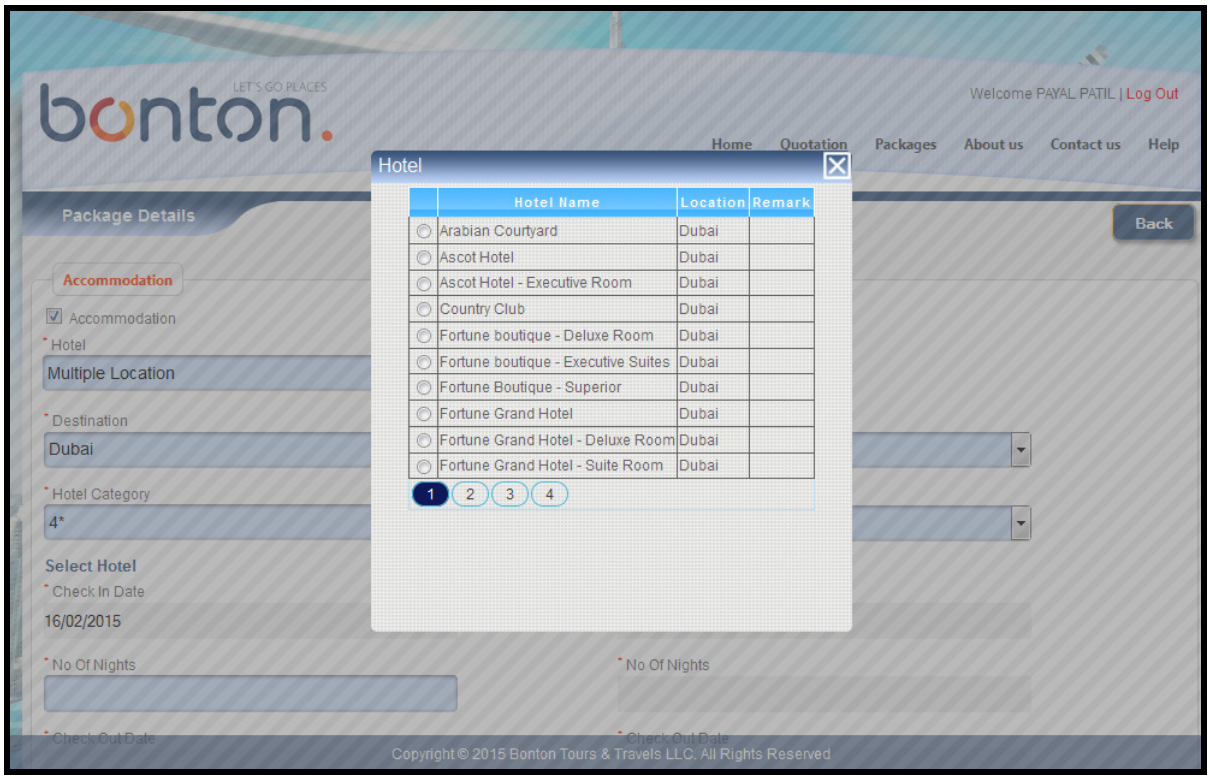
By clicking on the **Accommodation** check box, a drop down list will be displayed from where you can select either **Single Location** or **Multiple Location**.



Once you select the **Single Location,** the following fields will be displayed,

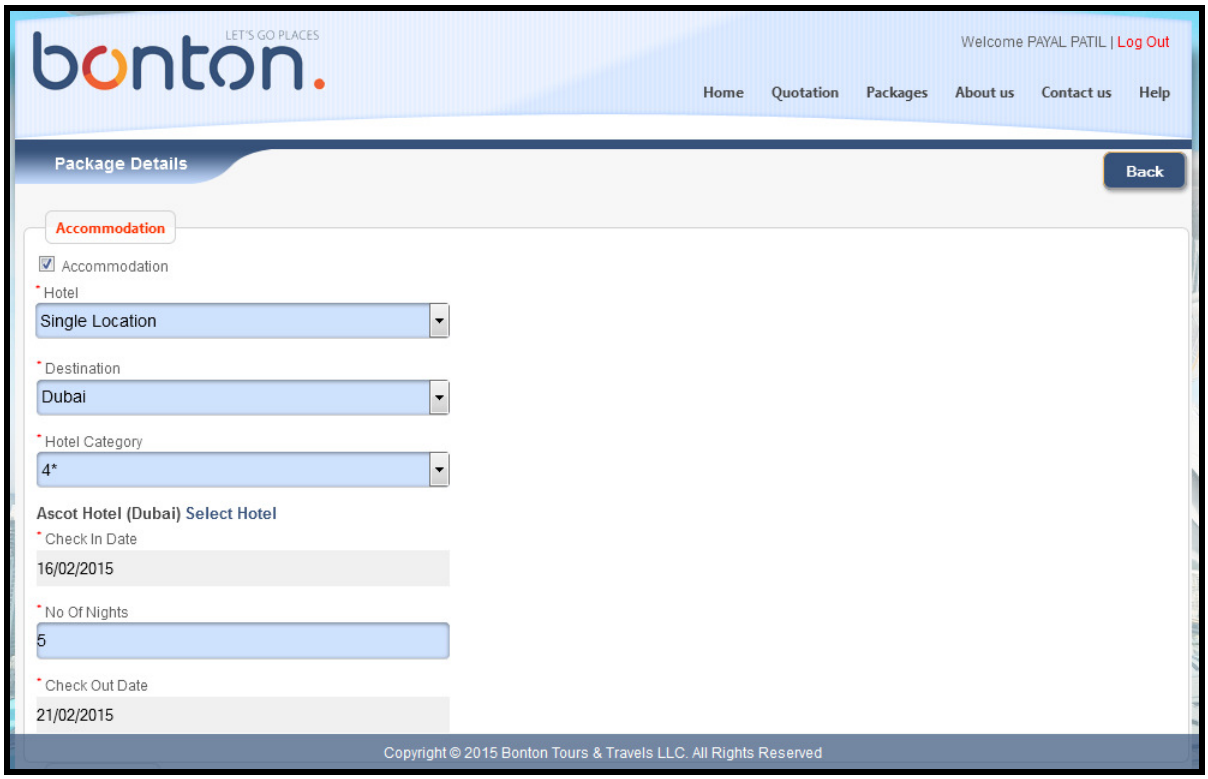


- **Destination:** Select "**Destination**" from the drop down list
- **Hotel Category:** Select "**Hotel Category**" from the drop down list
    - 3*
    - 4*
    - 5*
- **Select Hotel:** After clicking on the "**Select Hotel**" link, pop up will be opened with the **Hotel Name**, **Location Name** and **Remarks** from where you can select the hotel.

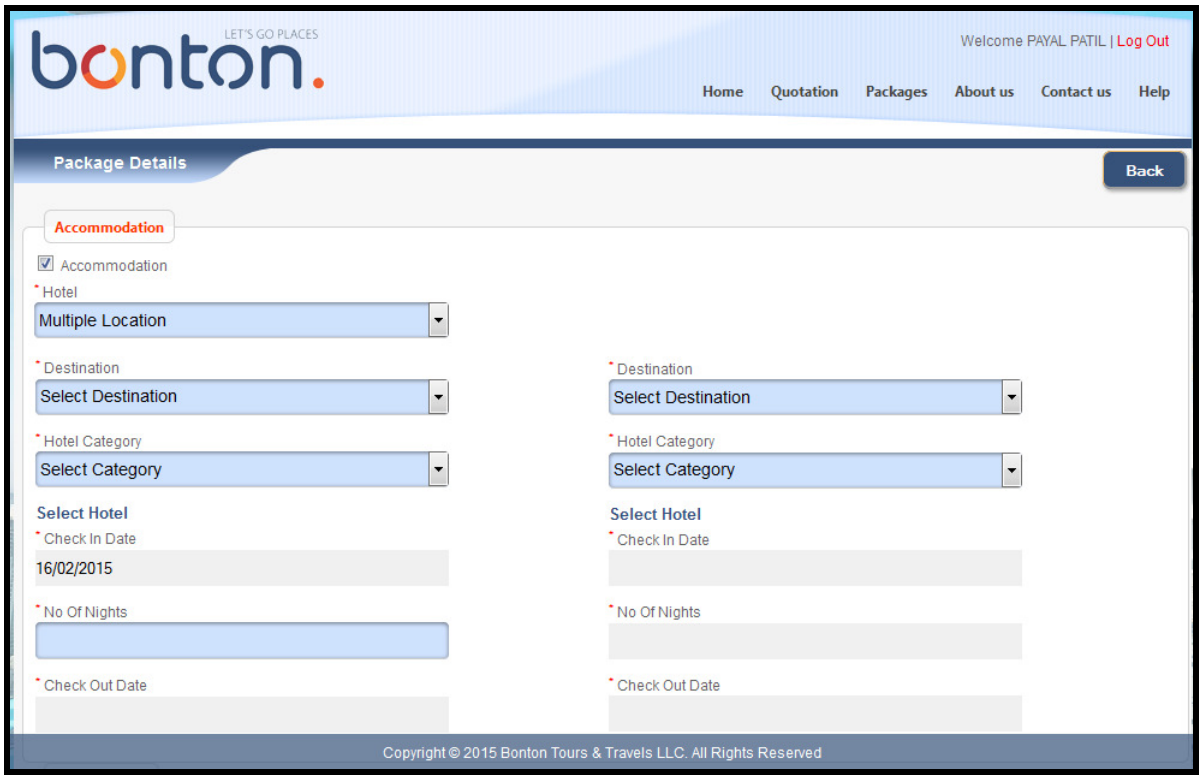


Once you select the **Hotel Name** from the pop up, it will be displayed on the **Package Details** page. If you select the "**Single Location**" then following fields will come automatically from the **Travel Details** Page.

- Check in Date
- No. Of Nights
- Check out Date



Once you select the **Multiple Location**, the following fields will be displayed.

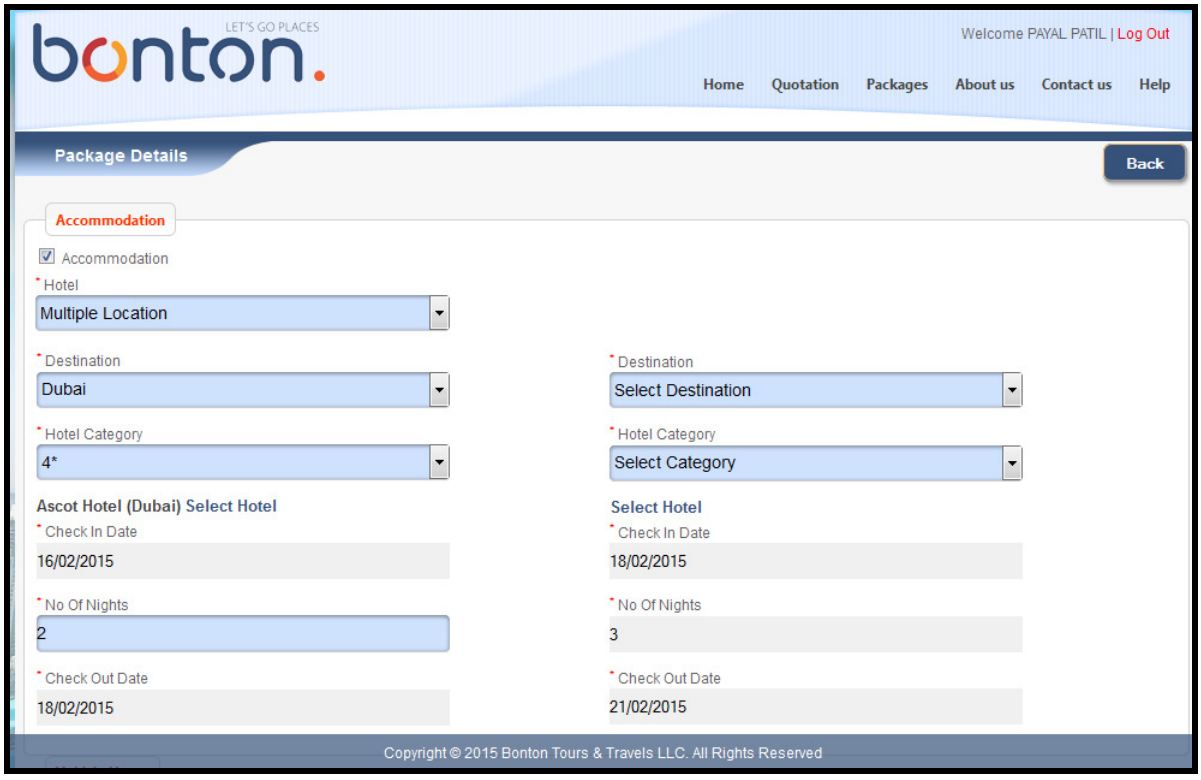


After selecting the "**Multiple Location**", you have to select following details for each Hotel like,

- Destination
- Hotel Category
- Hotel Name

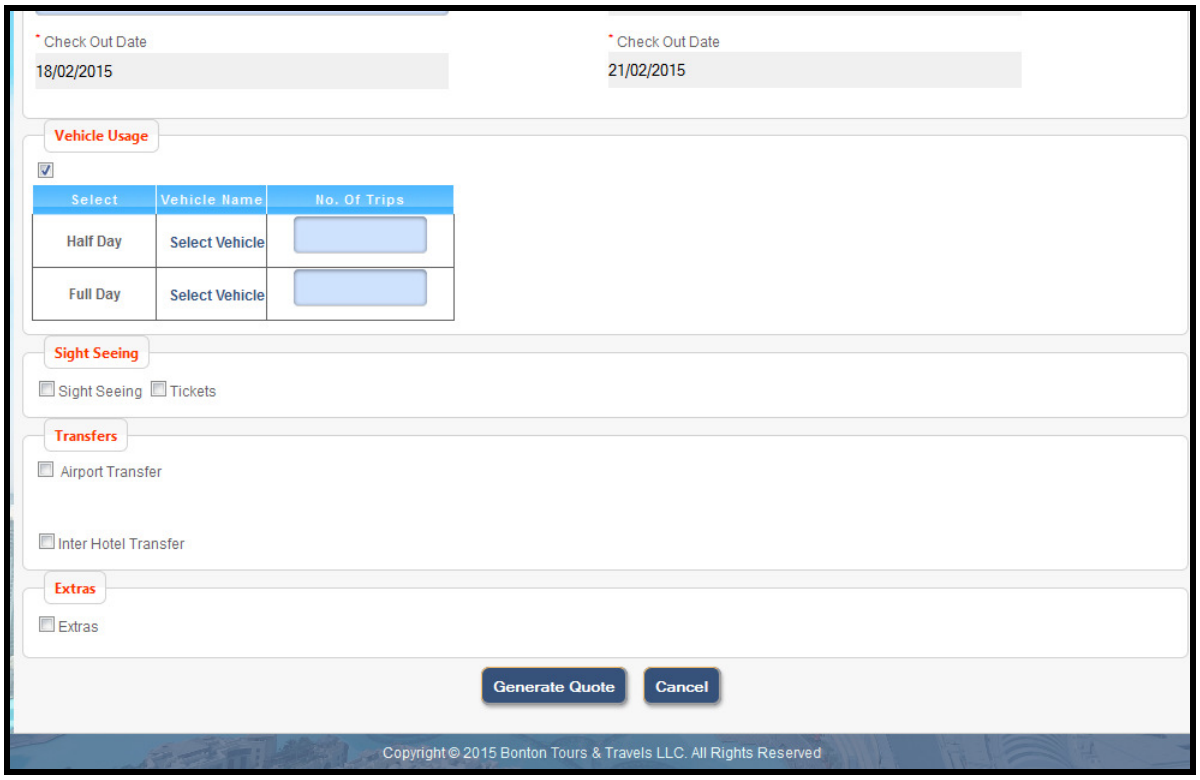
Check in date will come automatically from the **Travel details** page. Once you enter the "**No. of Nights**" then following details will be auto calculated,

- Hotel 1 -> Check out Date
- Hotel 2 -> Check in Date
- Hotel 2 -> No. of Nights
- Hotel 2 -> Check out Date

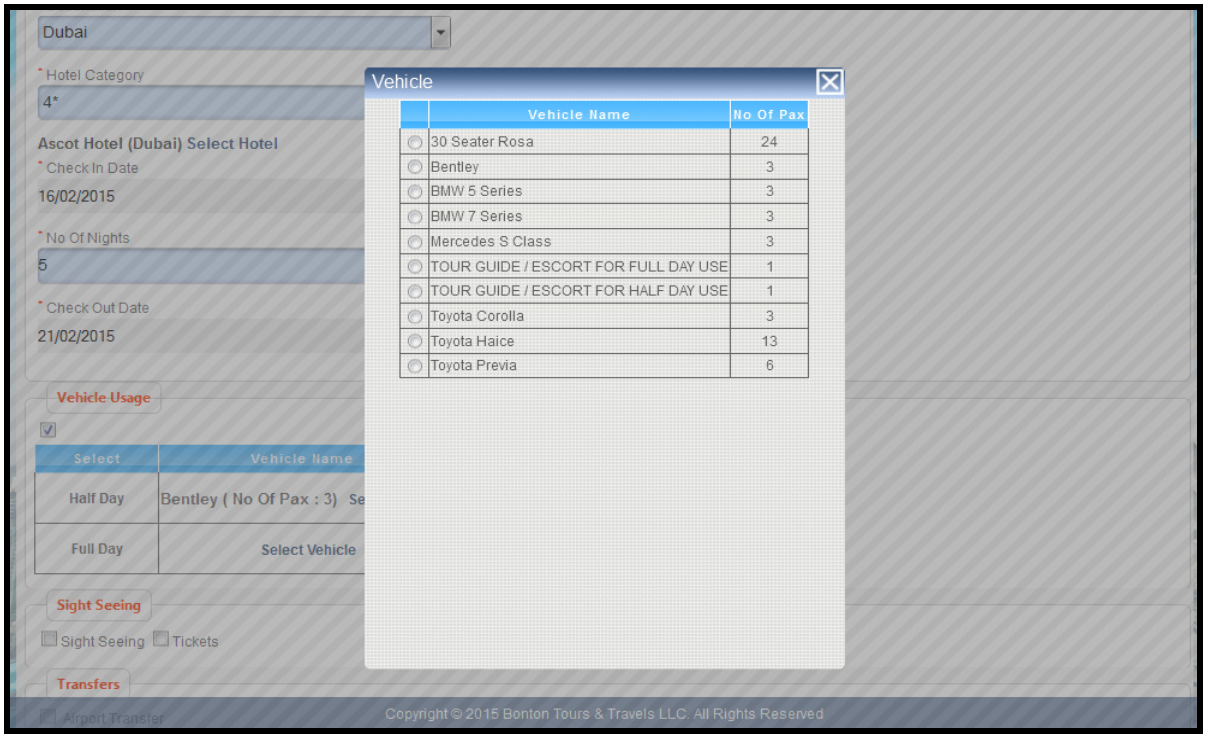


If you want "**Private Vehicle Services**" then click on the "**Vehicle**" check box and select the following details,

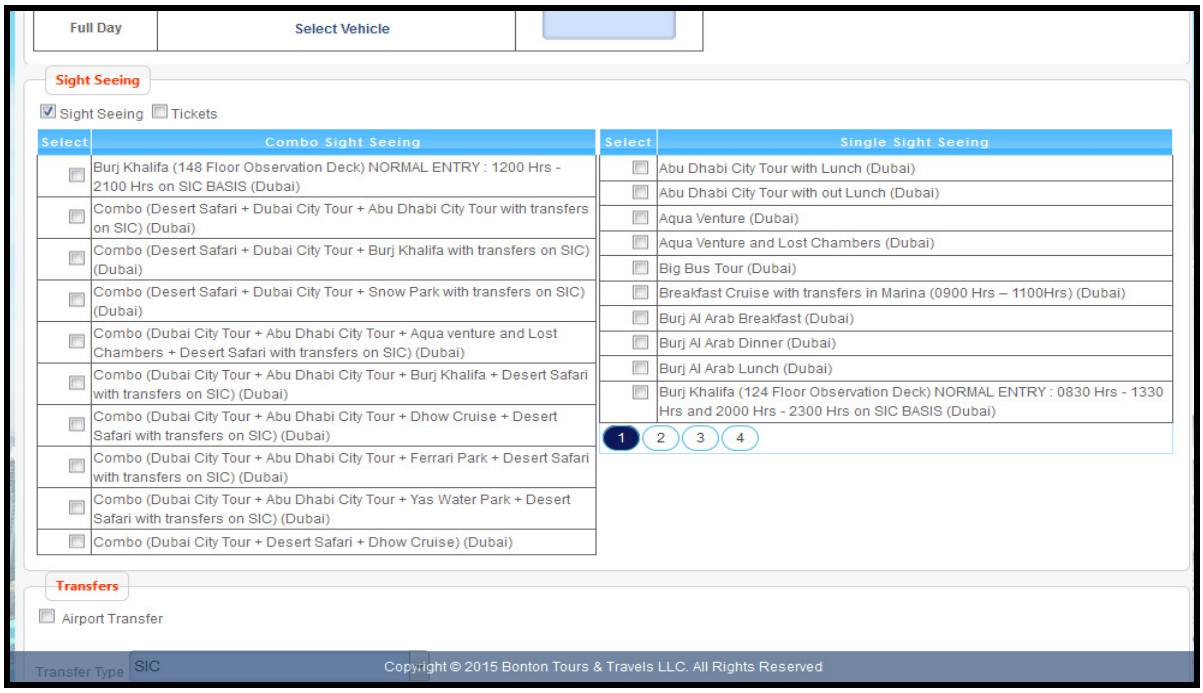
- For Half Day: Select Vehicle and insert the No. of Trips
- For Full Day: Select Vehicle and insert No. of Trips



Select Vehicle: After clicking on the "**Select Vehicle**" link, pop up will be opened with the **Vehicle Name**, and **No. of Pax** from where you can select the Vehicle.



By clicking on the **Sightseeing** check box, following fields will be displayed from where you can select the **Combo Sightseeing, Single Sightseeing** or **both**.


Full Day
Select Vehicle
Sight Seeing
Sight Seeing
Tickets
Select
Combo Sight Seeing
Burj Khalifa (148 Floor Observation Deck) NORMAL ENTRY : 1200 Hrs - 2100 Hrs on SIC BASIS (Dubai)
Combo (Desert Safari + Dubai City Tour + Abu Dhabi City Tour with transfers on SIC) (Dubai)
Combo (Desert Safari + Dubai City Tour + Burj Khalifa with transfers on SIC) (Dubai)
Combo (Desert Safari + Dubai City Tour + Snow Park with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Aqua venture and Lost Chambers + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Burj Khalifa + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Dhow Cruise + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Ferrari Park + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Yas Water Park + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Desert Safari + Dhow Cruise) (Dubai)
Select
Single Sight Seeing
Abu Dhabi City Tour with Lunch (Dubai)
Abu Dhabi City Tour with out Lunch (Dubai)
Aqua Venture (Dubai)
Aqua Venture and Lost Chambers (Dubai)
Big Bus Tour (Dubai)
Breakfast Cruise with transfers in Marina (0900 Hrs – 1100Hrs) (Dubai)
Burj Al Arab Breakfast (Dubai)
Burj Al Arab Dinner (Dubai)
Burj Al Arab Lunch (Dubai)
Burj Khalifa (124 Floor Observation Deck) NORMAL ENTRY : 0830 Hrs - 1330 Hrs and 2000 Hrs - 2300 Hrs on SIC BASIS (Dubai)
1
2
3
4
Transfers
Airport Transfer
Transfer Type
SIC
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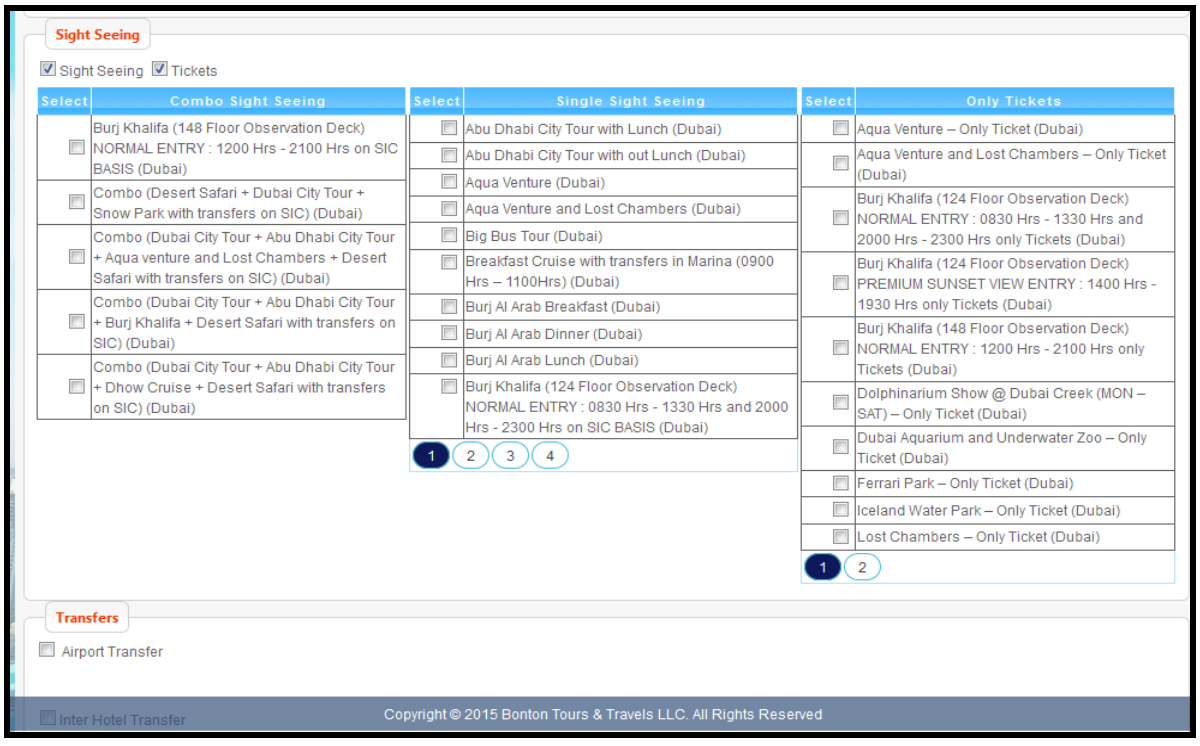
If you have selected the "**Private Vehicle Services**" then System is allowed to select the only "**Tickets**". Tickets services are always combined with the Private Vehicle Transfers. After clicking on the "**Tickets**" check box you would come across the below details,


Sight Seeing
Sight Seeing
Tickets
Select
Combo Sight Seeing
Burj Khalifa (148 Floor Observation Deck) NORMAL ENTRY : 1200 Hrs - 2100 Hrs on SIC BASIS (Dubai)
Combo (Desert Safari + Dubai City Tour + Snow Park with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Aqua venture and Lost Chambers + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Burj Khalifa + Desert Safari with transfers on SIC) (Dubai)
Combo (Dubai City Tour + Abu Dhabi City Tour + Dhow Cruise + Desert Safari with transfers on SIC) (Dubai)
Select
Single Sight Seeing
Abu Dhabi City Tour with Lunch (Dubai)
Abu Dhabi City Tour with out Lunch (Dubai)
Aqua Venture (Dubai)
Aqua Venture and Lost Chambers (Dubai)
Big Bus Tour (Dubai)
Breakfast Cruise with transfers in Marina (0900 Hrs – 1100Hrs) (Dubai)
Burj Al Arab Breakfast (Dubai)
Burj Al Arab Dinner (Dubai)
Burj Al Arab Lunch (Dubai)
Burj Khalifa (124 Floor Observation Deck) NORMAL ENTRY : 0830 Hrs - 1330 Hrs and 2000 Hrs - 2300 Hrs on SIC BASIS (Dubai)
1
2
3
4
Select
Only Tickets
Aqua Venture – Only Ticket (Dubai)
Aqua Venture and Lost Chambers – Only Ticket (Dubai)
Burj Khalifa (124 Floor Observation Deck) NORMAL ENTRY : 0830 Hrs - 1330 Hrs and 2000 Hrs - 2300 Hrs only Tickets (Dubai)
Burj Khalifa (124 Floor Observation Deck) PREMIUM SUNSET VIEW ENTRY : 1400 Hrs - 1930 Hrs only Tickets (Dubai)
Burj Khalifa (148 Floor Observation Deck) NORMAL ENTRY : 1200 Hrs - 2100 Hrs only Tickets (Dubai)
Dolphinarium Show @ Dubai Creek (MON – SAT) – Only Ticket (Dubai)
Dubai Aquarium and Underwater Zoo – Only Ticket (Dubai)
Ferrari Park – Only Ticket (Dubai)
Iceland Water Park – Only Ticket (Dubai)
Lost Chambers – Only Ticket (Dubai)
1
2
Transfers
Airport Transfer
Inter Hotel Transfer
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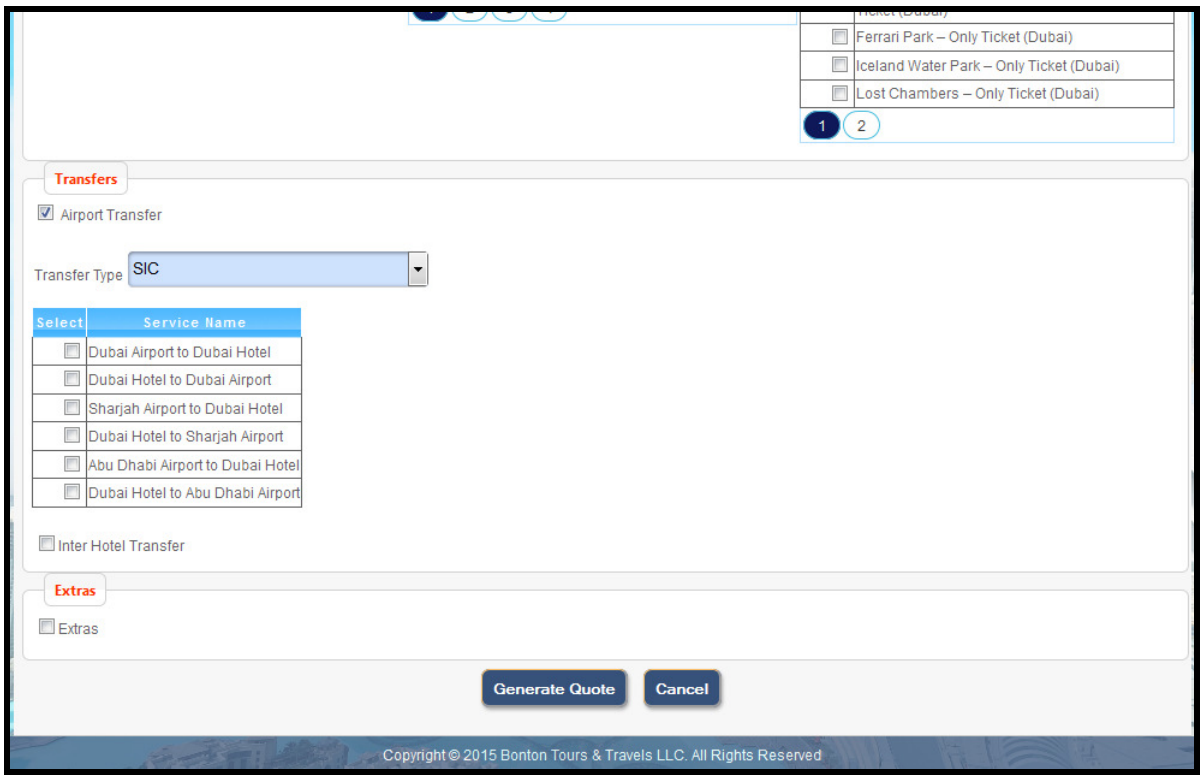
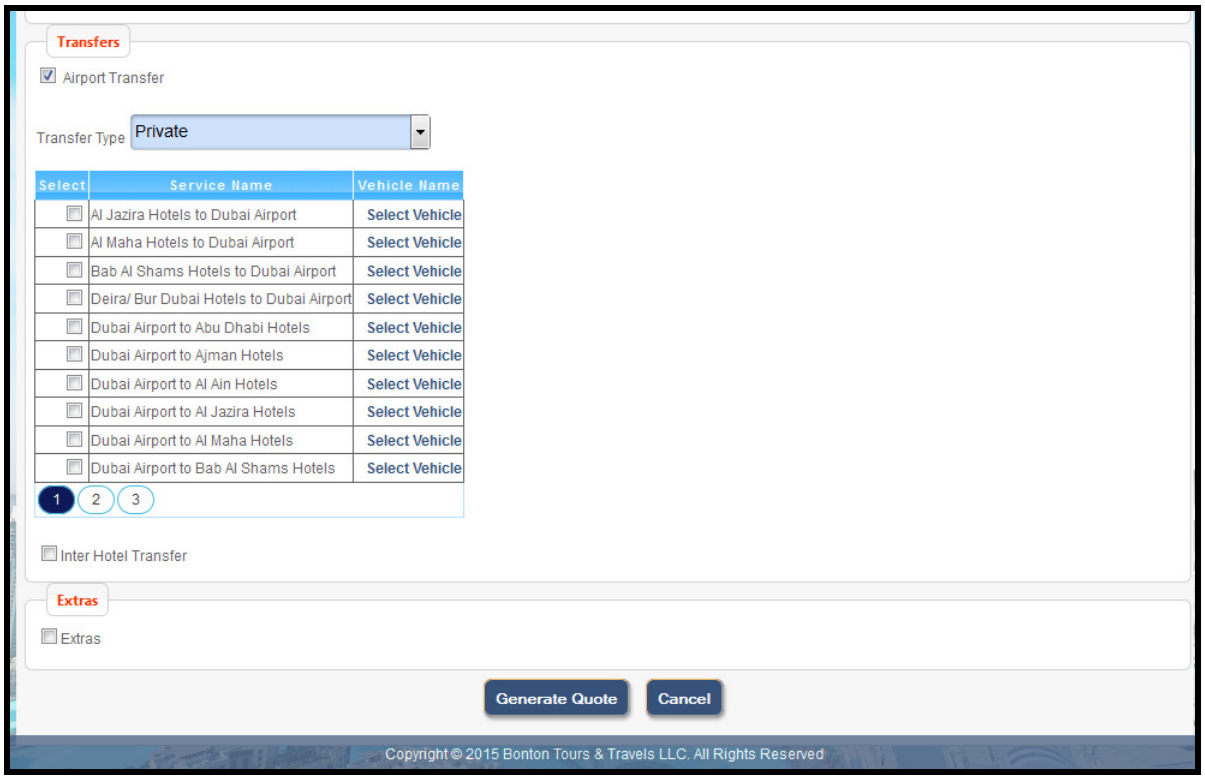
In **Combo/ Single Sightseeing** and **Tickets** list, 10 records will be displayed per page. If more than 10 records are there then pagination will be displayed.

By clicking on the **Airport Transfer** check box, the following fields will be displayed from where you can select the **Transfer Services**. You can also select the **Transfer Type** either as a **SIC** or **Private**.

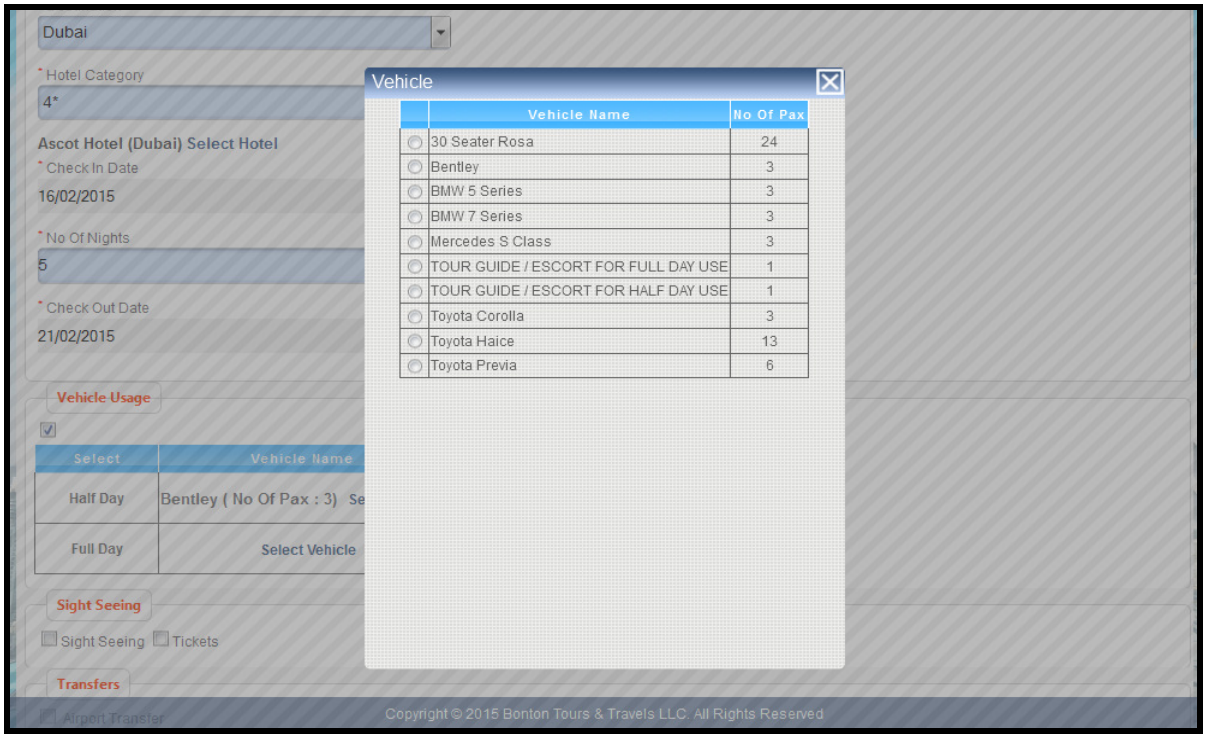
If you select **Transfer Type** as a "**SIC**" then list of services will be displayed – from where you have to just select the services which you wants.



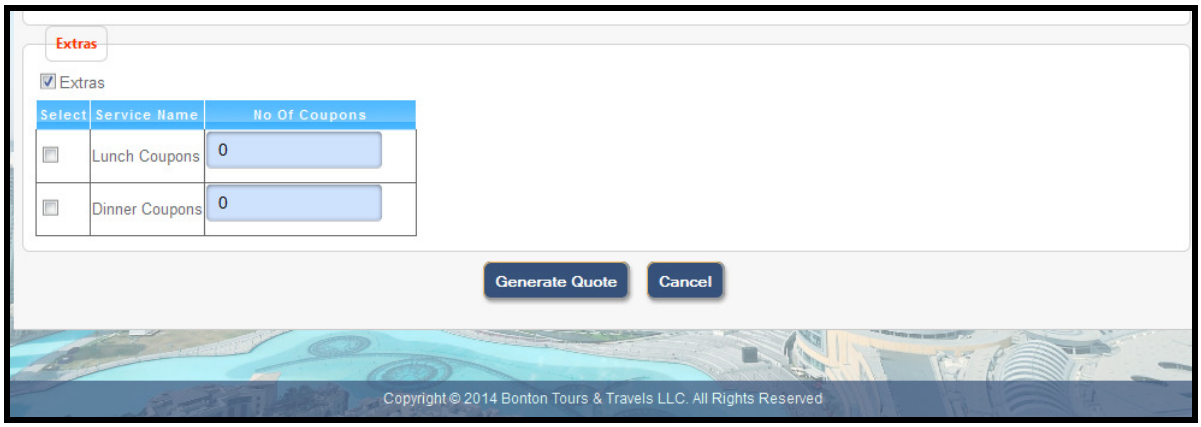
If you select **Transfer Type** as a "**Private**" then list of services will be displayed with the Vehicle Name Link – from where you have to select the Services and Vehicle for the same.



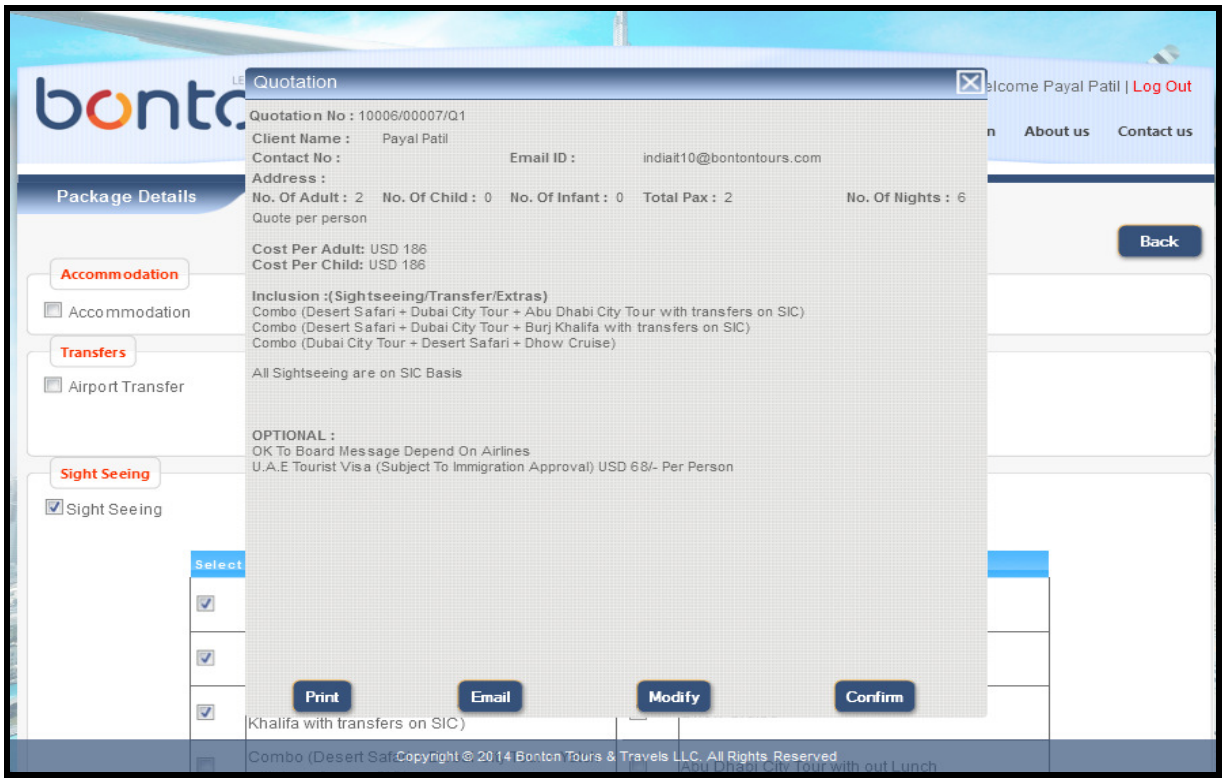
Private airport Transfers -> Select Vehicle: After clicking on the "**Select Vehicle**" link, pop up will be opened with the **Vehicle Name** and **No. of Pax** from where you can select the Vehicle.



By clicking on the **Extras** check box, following fields will be displayed from where you can select the number of **Lunch** and **Dinner** coupons required per Pax.



After selecting all the services and click on the "**Generate Quote**" button, you would come across the page as shown below -


Quotation
Quotation No : 10006/00007/Q1
Client Name : Payal Patil
Contact No :
Email ID : indiait10@bontontours.com
Address :
No. Of Adult : 2 No. Of Child : 0 No. Of Infant : 0 Total Pax : 2 No. Of Nights : 6
Quote per person
Cost Per Adult: USD 186
Cost Per Child: USD 186
Inclusion :(Sightseeing/Transfer/Extras)
Combo (Desert Safari + Dubai City Tour + Abu Dhabi City Tour with transfers on SIC)
Combo (Desert Safari + Dubai City Tour + Burj Khalifa with transfers on SIC)
Combo (Dubai City Tour + Desert Safari + Dhow Cruise)
All Sightseeing are on SIC Basis
OPTIONAL :
OK To Board Message Depend On Airlines
U.A.E Tourist Visa (Subject To Immigration Approval) USD 68/- Per Person
Print
Email
Modify
Confirm
Welcome Payal Patil | Log Out
About us
Contact us
Package Details
Back
Accommodation
Transfers
Airport Transfer
Sight Seeing
Sight Seeing
Select
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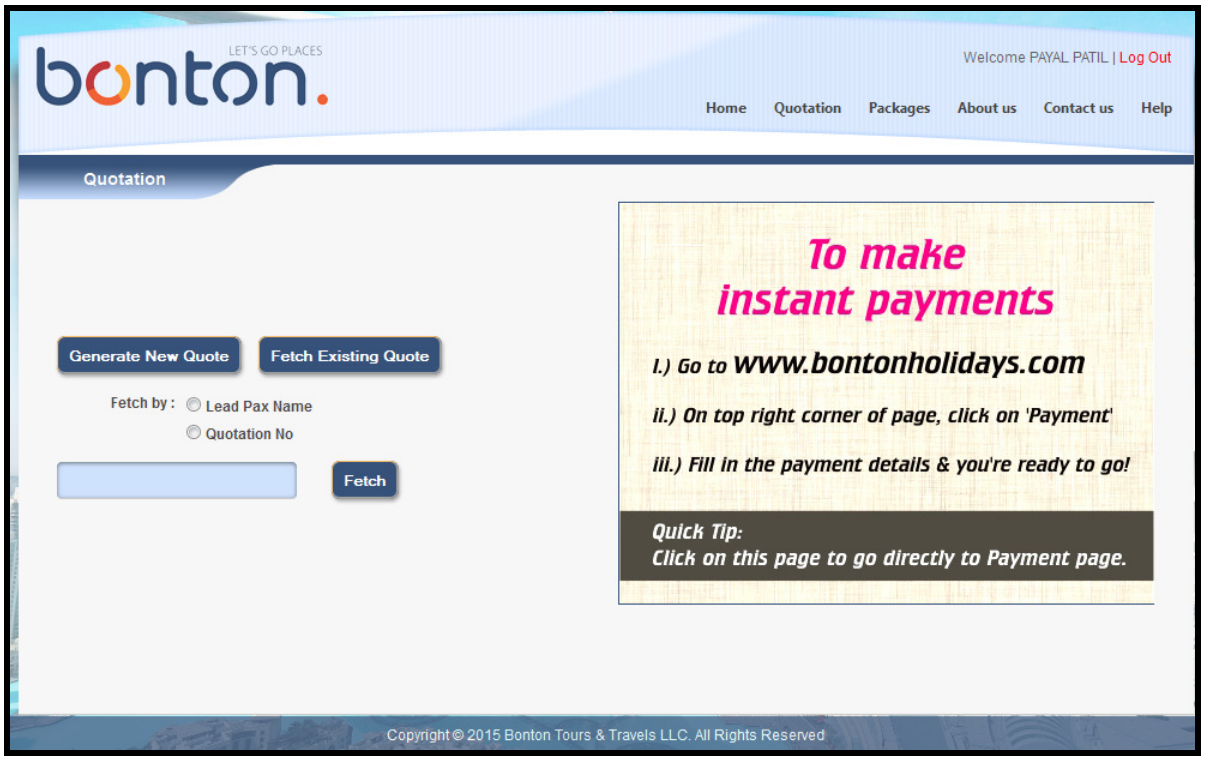
The quote will be displayed as a preview which can further be **printed, emailed, modified** or **confirmed**. Clicking the "**Cancel**" button will close this form.

Quotation will be available to modify for 7 days from the date of generating the first quote. After 7 days unconfirmed quotes will not be available in the System.

In the pop up, Quotation will be displayed with the following options.

- **Print:** Clicking this button will open the Quotation in .pdf format, after which a print out can be taken
- **Email:** Clicking this button mails the displayed Quotation in .pdf format to your registered email id
- **Modify:** Clicking this button loads the displayed Quotation into the **Travel** and **Package** detail pages from where it can be modified and an additional quote can be generated. Per day **10** Quotations are allowed to be generated. Once you click on the "**Generate Quote**" button, a new Quotation will always be generated whether any changes are done or not.
- **Confirm:** Clicking this button will mark this displayed Quotation as a confirmed booking and will email the details to you and the Operation team to take it further.

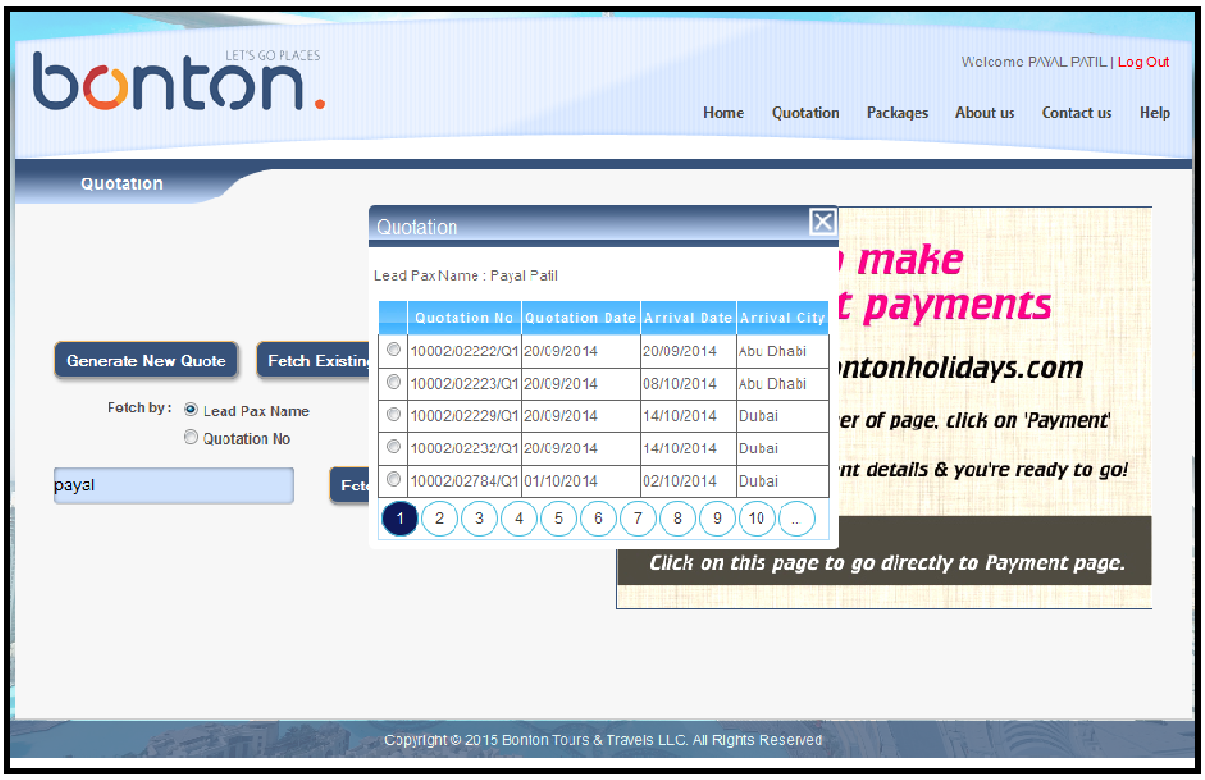
Click 5: Once you click on the "**Fetch Existing Quote**" button, you would come across the page as below -



You can fetch an existing Quotation using the following options:

- **Lead Pax Name:** The Quotation is generated in the name of this person.
  - If only one Quotation is generated in the name of this person then it will directly open it into the **Travel** and **Package** Detail pages.

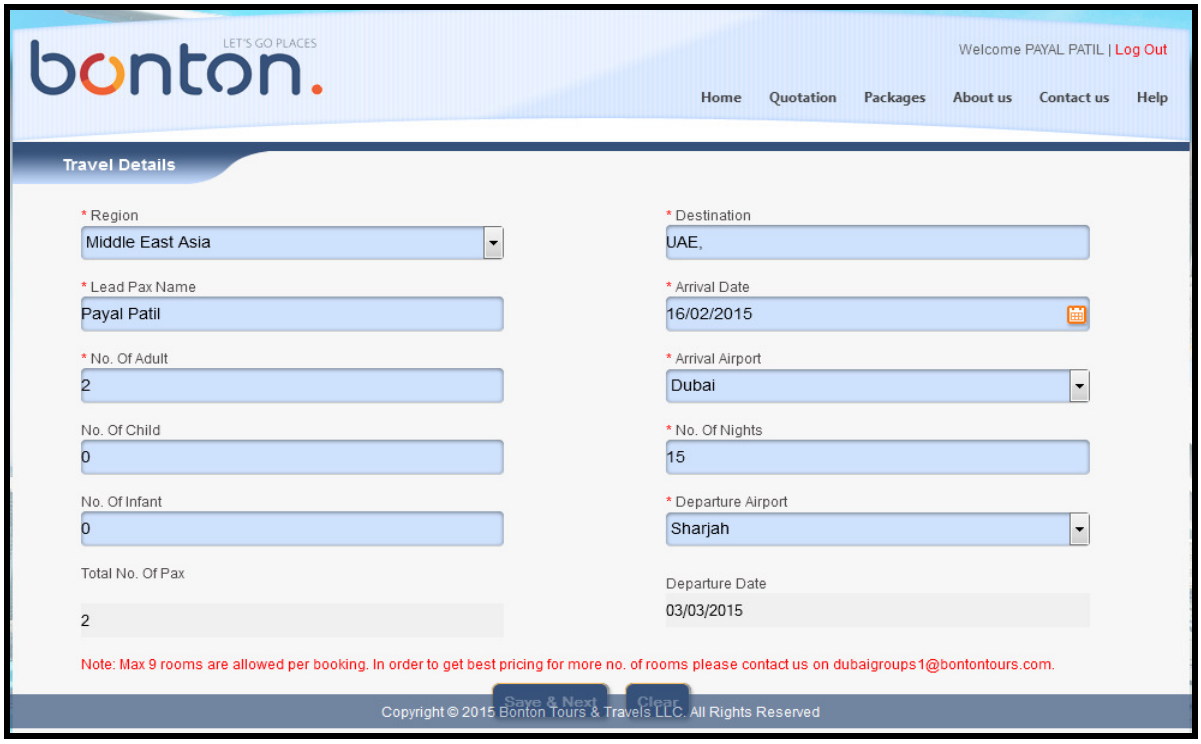
- If more than one Quotation is generated in the name of same lead Pax name at that time a pop up will be opened from where you can select the specific Quotation.



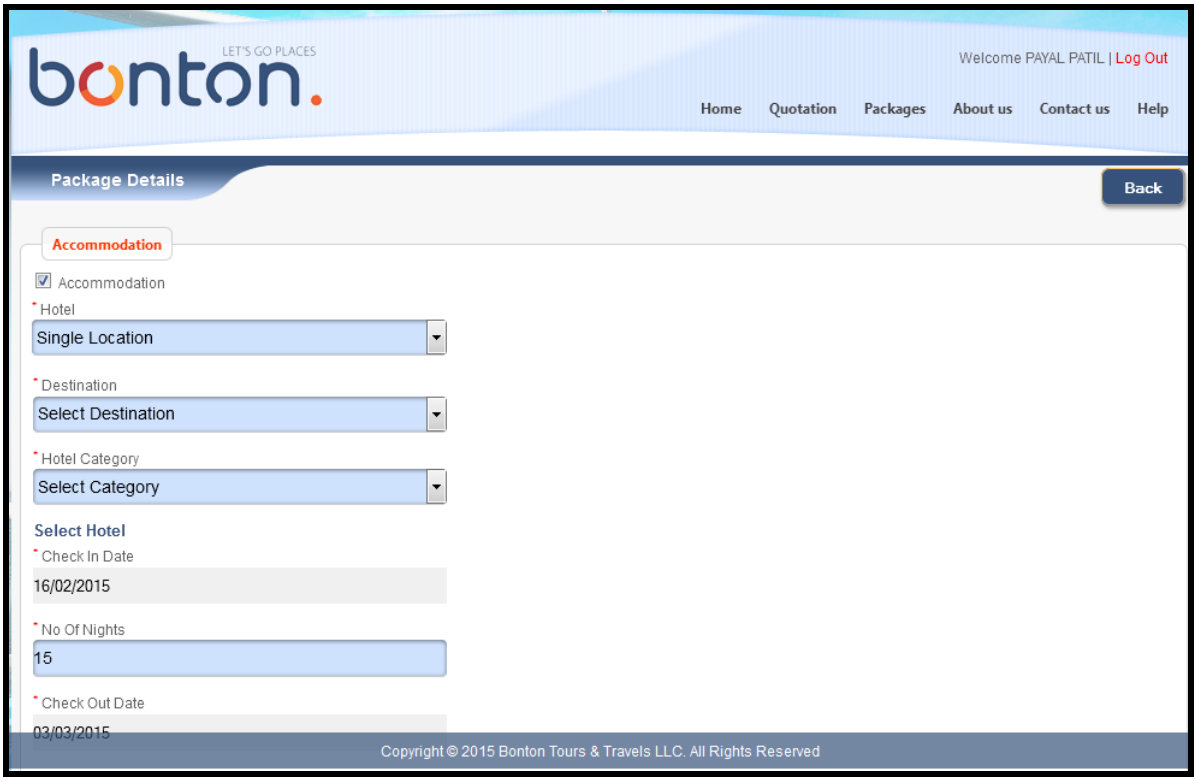
- **Quotation No:** If you know the Quotation Number then you can fetch it by using the "**Quotation No**" option.

Once you insert the details, clicking on the "**Fetch**" button will fetch the data and display it in the **Travel** and **Package** detail pages.

Fetch Travel Details:



Fetch Package Details:



========== The End ==========